

Chung-Ang University FACT SHEET

UNIVERSITY INFORMATION

Website

- [Chung-Ang University Link \(Click\)](#)
- [Office of International Affairs Link \(Click\)](#)

Available Colleges for International Exchange Program

Humanities, Social Sciences, Education, Natural Sciences, Biotechnology and Natural Resources, Engineering, ICT Engineering, Software, Business and Economics, Arts, Sport Sciences, Art & Technology, Global MBA, Graduate School of International Studies

GSIS is only available to graduate level students studying business, economics or international relations.

MBA is only available to graduate level students studying business administration or economics.

(Not available for international exchange students: School of Medicine / School of Pharmacy / School of Nursing / Graduate School)

Location: [Campus Map](#) - Seoul (Seoul campus) / Anseong (Da Vinci campus)

Course Information: more than 900 courses offered in English every academic year

- [Course Catalogue](#)
- [Course Syllabus](#)

ACADEMIC INFORMATION

Academic Calendar

Exchange Terms	Spring	March 2 ~ June (16 weeks)
	Fall	September 1 ~ December (16 weeks)
Course Registration Periods	Spring	Mid-January (1 st), Mid-February (2 nd), First week of March (3 rd)
	Fall	Mid-July (1 st), Mid-August (2 nd), First week of September (3 rd)
Arrival/Dormitory Check-in	Spring	Late February
	Fall	Late August
Mandatory Orientation	Spring	Last week of February
	Fall	Last week of August
Grade Release	Spring	Late June - July
	Fall	Late December - January
Term Breaks	Spring	Late June - August
	Fall	Late December - February

[Academic Calendar Link \(Click\)](#)

Language of Instruction: English or Korean

Grading System

	A+	A	B+	B	C+	C	D+	D	F
Percent (%)	100-95	94-90	89-85	84-80	79-75	74-70	69-65	64-60	Failure
GPA (/4.5)	4.5	4.0	3.5	3.0	2.5	2.0	1.5	1.0	0

Office of International Affairs, Chung-Ang University

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NOMINATION AND APPLICATION PROCESS

Timetable

	Spring	Fall
Semester	March 2 nd to June	September 1 st to December
Nomination Deadline	October of previous year	April
Online Application Deadline	November of previous year	May

Before Application

CAU will provide a formal nomination guide to the partner university's International Office. All nominations must be completed and submitted to the CAU Office of International Affairs (OIA) by the stated deadline. Only students who have been officially nominated by their home university's International Office are eligible to apply for CAU's exchange program.

Application Process

Step 1. Be nominated by home university's International Office.

Step 2. Submit online application.

The nominated student approved by CAU will receive information of the online application at the CAU Online Application System. The online application webpage will be open for access during the Online Application period.

* List of Required Documents for Online Application System

All documents should be written in English. Please upload the scanned documents onto the application system.

Chinese Nationalities (University in Mainland China ONLY)

Please ask your home university's International Office to send one of the three original documents listed below to CAU

1. Original CHSI transcript (*Online CHSI documents are acceptable)
2. CHSI Online Verification Report of Student Record with official transcript
3. Apostilled original transcript

Original Copy of
Official Academic
Transcript from
Home University

OECD Nationalities

Not required – please upload student's passport in the system.

Non-OECD Nationalities

Please ask your home university's International Office to send the original copy certified with Apostille or Consul via courier to CAU.

- **IMPORTANT:** Even if a student is enrolled at an institution in an OECD country, if the student's nationality is from a non-OECD country, they must submit the original transcript with one of the required certifications.

- Chinese students studying outside of Mainland China should send an authenticated original official transcript (Apostille or Consul verification).

Valid Copy of
Passport

All information, including personal information and the passport number, should be verifiable.

The expiry date should be at least 6 months after the study period at CAU. Invalid passports can lead to visa issuance problems.

OECD Nationalities

Not required – please upload student's passport in the system.

Non-OECD Nationalities

Please ask your home university's International Office to send the original copy via courier to CAU.

Original Copy of
Bank Balance
Certificate

- **IMPORTANT:** Official deposit document provided by the bank

Unofficial documents issued by institutions other than banks (e.g., insurance, investment, etc.) are not accepted. Applicants are strongly advised to ensure that their bank statement clearly indicates the USD equivalent of the account balance.

- Requirement:

A. Financial statement issued within 30 days from the date of application.

B. Deposit amount: more than USD 12,000/year or USD 6,000/semester.

The required amount is subject to change according to the Korean government immigration regulations.

If the financial statement is not under the student's name, a sponsorship letter from the account holder must be attached. The letter should include: (1) the account holder's full name, (2) relationship to the student, (3) a statement confirming financial responsibility for the student's expenses during the study period at CAU, and (4) the account holder's signature.

*** For Chinese Nationalities (University in Mainland China ONLY)

Based on the Chinese bank balance certificate, it is recognized as a valid certificate only when all the following requirements are met.

- 1) The original must be issued within 30 days from the date of application
- 2) The validity period of the deposit balance certificate (deposit freezing period) must be at least 30 days or more.
- 3) 定期 (O) / 活期 (X)

Digital Passport-size Photo (Image File)

A. Size: 3.5cm x 4.5cm

B. Coloured photograph of face, front view, on white background, taken within the past six months

This photo will also be used for your student ID card.

Step 3. Receive Certificate of Admission (COA) and Business Registration Certificate from CAU.

Step 4. Apply for D-2 Student Visa.



AFTER APPLICATION

Acceptance and Visa Procedures

After being accepted by CAU, students are responsible for obtaining their visas. Students must prepare required documents beforehand individually and visit the Korean Embassy/Consulate/Visa Centre in their home countries to apply for a valid student visa.

* Students from the following 26 countries may be requested additional financial documents: Bangladesh, Cameroon, China, Egypt, Ethiopia, Ghana, Guinea, Kazakhstan, Kyrgyzstan, India, Indonesia, Iran, Mali, Mongolia, Myanmar, Nepal, Nigeria, Pakistan, Peru, Philippines, Sri Lanka, Thailand, Ukraine, Uganda, Uzbekistan, Vietnam

About Student Visa (D-2-6)

1. Student must enter Korea with a valid D-2-6 Student Visa (not a Tourist Visa).
Students are required to obtain a D-2-6 Student Visa at least one week prior to the start of the semester. Without a valid Student Visa, enrollment at CAU is not permitted. Please note that students who enter Korea on a Tourist Visa cannot convert it into a D-2-6 Student Visa after arrival.
2. The Student Visa (D-2-6) is a single-entry only: Do NOT use the Student Visa (D-2-6) to travel to Korea before the semester starts and go back to your home country (or to a third country).
If you choose to arrive in Korea earlier using your D-2-6 Student Visa, you must remain in the country until your Registration Card (RC) is issued. If you leave Korea before obtaining the RC, your Student Visa will be automatically canceled, and you will no longer be eligible to study at CAU as an exchange student.
3. After arrival, students must create an RC (Registration Card).
The Registration Card (RC) is mandatory for all exchange students and serves as a legal permit to reside in Korea throughout the study period. It also allows students to exit and re-enter the country freely. Students who wish to travel outside Korea after arrival must schedule their RC appointment at the Immigration Office before leaving the country in order to obtain re-entry permission. To support students, CAU provides a group RC application service. The processing time for the RC is approximately 7–10 weeks.
4. Students should leave Korea within 30 days of the semester-end date, regardless of the RC expiration date.
Although the Registration Card (RC) may remain valid after the semester ends, the OIA will terminate the student's visa on the last day of the semester. Therefore, students who are not continuing for an additional exchange semester must depart Korea within 30 days after the semester concludes.

Orientation and Arrival Date

CAU offers an on-campus orientation during the week prior to the start of the semester. Students are strongly encouraged to arrive around the orientation and dormitory check-in period, typically 2–3 days before classes begin. Students who arrive earlier than the official dormitory move-in date will need to arrange their own accommodation until dormitory access is available.

On-Campus Housing

Application Period

Spring: December of previous year
Fall: June

* The dates are subject to change.

Students who wish to live in an on-campus dormitory must apply through the online application link, which will be provided by the OIA once dormitory dates are confirmed. Dormitory placement is on a first-come, first-served basis, and availability is highly limited and competitive. Therefore, students should be careful not to miss the application deadline.

Dormitory applications may be canceled up to three weeks before the semester begins by notifying the OIA via email. Cancellations made after this period may still incur full or partial charges, depending on the dormitory's refund policy.

A Tuberculosis (TB) test result in English or Korean, taken within four weeks prior to the dormitory move-in date, is required. The result must include the student's name, the hospital/clinic name, the date of the test, and the test outcome in English or Korean. The test may be conducted either in the student's home country or in Korea, and accepted formats include a skin test, blood test, or X-ray. Students must present the original test result at the time of dormitory move-in.

Tuition

Fee-paying students must pay the tuition in full to CAU by the given tuition payment period.

Dormitory Payment

Spring	Fall
May	November
The dormitory fee must be paid in full during the announced dorm payment period for exchange students. Once the exact period is released, students will be informed by email. The dorm office will not accept overseas payment. Late payments are unacceptable.	

Course Registration Restrictions

Students may take courses from different departments and colleges with certain restrictions:

1. During the 1st course registration period, all other majors CANNOT enroll in business courses and art courses. Business majors can enroll in any courses from all majors, except art courses. This is due to the high competition in the business department.
2. Only art majors can enroll in art courses during all three course registration periods.
3. Exchange students who would like to take courses in the School of Architecture and Building Science (College of Engineering): 1) Should be majoring in a similar major in their home universities 2) Should have taken the prerequisite courses if required by CAU 3) The home university must be accredited for Architecture / Architectural Engineering.
4. Graduate students are NOT allowed to take undergraduate level courses.

* If students enroll in incorrect courses, it will be notified by email before the semester starts.

* The course registration detail may be canceled regardless of student's situation depending on the course restrictions.

National Health Insurance Service

All international students are automatically enrolled in the National Health Insurance Service (NHIS), operated by the Korean government. Coverage begins once a student's registration number is issued and provides the same benefits as those available to Korean nationals. Insurance bills (approximately USD 70 per month) will be mailed to the Korean address provided during the RC application process.

Please note that failure to pay the NHIS fee may result in restrictions on extending the study period at CAU. Additionally, the OIA does not provide financial support for students in the event of accidents or injuries.

* Contact: [NHIS website](#), NHIS Customer Service (1577-1000, dial 7 for information in other languages), NHIS Foreign Language Consultation (033-811-2000)

* Private insurance from home country does not exempt NHIS requirements.

Language Requirements

None required – English level equivalent to TOEFL (IBT 80 PBT 550 CBT 210), IELTS 5.5 recommended.

USEFUL INFORMATION

Contact

Address	Office of International Affairs (Bldg. 310, Room 210), CHUNG-ANG UNIVERSITY, 84 Heukseok-ro, Dongjak-gu, 06974 Seoul, Republic of Korea
Tel.	+82-2-820-6572/6530/6742
Fax.	+82-2-813-8069
Email	Inbound Exchange Program: inbound@cau.ac.kr Partnership, protocol, and general matters: international@cau.ac.kr Outbound Exchange Program: outbound@cau.ac.kr Summer Short-Term Program: causummer@cau.ac.kr Winter Short-Term Program: cauwinter@cau.ac.kr

GPA Requirements

Minimum 2.0/4.5 (75/100) for the whole semester

Length of One Class

50 minutes or 75 minutes

- 50 min * 3 classes per week or 75 min * 2 classes per week for 3 credit courses
- 50 min * 2 classes per week for 2 credit courses

Minimum and Maximum Credits

- Undergraduate: 3 to 19 CAU credits per semester
- Global MBA: 3 to 12 CAU credits per semester
- GSIS: 3 to 15 CAU credits per semester

* Students should confirm the minimum course load they are required to take with their home university.

* The conversion ratio of CAU credits to home university credit is solely dependant on home university's decision.

Intensive Korean Courses (Fee-Paying Program)

Seoul Campus: 16 Korean courses of 3 different levels available

Da Vinci Campus: 2 Korean courses of 1 level available

Courses are divided into 2 time slots (9:00-13:00 and 13:00-17:00). International exchange students can take these courses for a 25% discounted fee. Since it is not a regular course, it does not bear academic credits.

* Contact: [CAU Institute of Language Education](#)

Estimated Cost of Living Per Semester

Housing (Dorm) \$1,300, Meals \$700, Transportation \$600, Books and Supplies \$200, Personal Expenses \$1,500
Total \$4,300

CAU Global Ambassador (GLAM)

The Office of International Affairs organizes a GLAM buddy program, staffed by local CAU student volunteers, to help international students adjust to life in Korea.

Dormitory Fee

- Seoul Campus: approx. \$1,300 USD for one semester
- Da Vinci Campus: approx. \$850 USD for one semester

Academic Transcript

Spring semester: will be sent to home university in late July

Fall semester: will be sent to home university in late January

Visit our [YouTube](#), Instagram [@cau_glam](#) or contact us via email for more information!

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