

## GENERAL INFORMATION FOR EXCHANGE PROGRAM (2023 Spring)

All fees and expenses should be paid in KRW though they are marked in USD for your convenience.

<b>General Information</b>	
Name of University	Inha University, 仁荷大学
University Website	English: http://eng.inha.ac.kr/ Chinese: http://cn.inha.ac.kr/
Address	International Center, Student Building 313, Inha University, 100 Inha-ro, Michuhol-gu, Incheon, [Postcode: 22212] Republic of Korea
Campus Location	<ul> <li>Incheon, half an hour ride from Incheon International Airport and one and a half hour ride to Seoul</li> <li>For detailed information, refer to the website below: <u>https://eng.inha.ac.kr/eng/3803/subview.do</u> <u>https://eng.inha.ac.kr/eng/3784/subview.do</u></li> </ul>
Email	General Inquiries orir@inha.ac.kr
Duration of exchange	One semester or two semesters (maximum full year)
Subjects <u>not</u> taught in English (Restricted to apply)	<ul> <li>Korean-related majors, nursing, medicine, fashion design, theatre studies, fine arts, majority of Humanities majors and some of the departments in Natural Sciences.</li> <li><b>X Applicant's applying major may be rejected or altered depending on the availability of English courses.</b></li> </ul>
Korean language courses	<ul> <li>Korean language courses are offered for exchange students. It is not compulsory.</li> <li>Undergraduate (*3 Inha credits, respectively)</li> <li><u>Basic Korean / Intermediate Korean</u></li> </ul>
Average Course load per Semester	Undergraduate3 ~ 19 Inha creditsGraduate3~9 Inha credits*Graduate exchange students cannot take undergraduate courses and vice versa.

Visa Type	
Visa Requirements	• Foreign students seeking to study in Korea should have a Student Visa(D-2) which
	can be obtained in the nearest Korean Embassy or Consulate.
	• All foreigners, who wish to stay in Korea more than 90 days, should be registered
	and issued by an "Residence Card" at the Immigration Office in Korea.

Insurance	
	Health Insurance is mandatory for all international students.
	Therefore, all students are required to purchase a designated insurance (private
	health insurance) upon arrival at Inha University.
Insurance	<ul> <li>Even if you already have health insurance at your home university,</li> <li>you MUST purchase a designated private health insurance at Inha university according t</li> <li>government regulations.</li> </ul>
	More specific information (including costs) will be available right
	before the semester commences. If you have any queries, please
	e-mail us at <b>interservice@inha.ac.kr</b>
Accommodation and I	Housing Assistance (It can be subject to change for 2023 Spring~2023 Autumn
	• Dormitory fees (as of fall 2022): approx. USD 910 (including a meal per day)
	Condition: *For quadruple rooms
	• Payment can be made in cash upon arrival.
	× A penalty of KRW 100,000 will be imposed if cancelled within 30 days of check-in
<b>On-Campus Dormitory</b>	X Dormitory fees will be subject to change each semester.
	X You cannot check in without a copy of Tuberculosis test and COVID-19 negative
	Test (either PCR or RAT COVID-negative should be provided, A self-diagnosis test
	NOT allowed).
	Off-Campus Housing fees (as of fall 2022): Around USD 500-560 per month
	X A penalty of KRW 100,000 will be imposed if cancelled within 30 days of check-in
	st International Center provides help for students who wish to stay in
	a studio-type(1-room) accommodation near the school.
	times International Center cannot introduce off-campus housing other than the type
	mentioned above. Students willing to find apartments for share need to find on their own upon early arrival.
Off-Campus Housing Introduced by INHA	<ul> <li>mentioned above. Students willing to find apartments for share need to find on their own upon early arrival.</li> <li><b>※ Off campus housing fees will be subject to change each semester.</b></li> </ul>

Note	<ul> <li>More detailed information (cost and payment) will be sent to you by email</li> </ul>
	around early January (for students studying at Inha in spring semester) or
	early July (for students studying at Inha in fall semester).
	If you have any queries, please e-mail us at interservice@inha.ac.kr.

Important Dates	
Arrival date	4th week, February 2023 (TBD)
Orientation	4 <sup>th</sup> week, February 2023(TBD)
	st All exchange students MUST attend the orientation.
	X Alien Registration Application, Course registration tips and notices will be delivered at the orientation.
Online Academic Calendar	Go to, <a href="http://eng.inha.ac.kr/">http://eng.inha.ac.kr/</a> click - "Student Life" Menu – "Academic Calendar"

Living Expense & Benefits for Exchange Students		
Estimated Living Expense	<ul> <li>USD 620~800/per month (including room and meals; if not staying at the University Dormitory)</li> <li>Miscellaneous (including transportation, text books etc.) : USD 110/month</li> </ul>	
Miscellaneous	<ul> <li>Subway station</li> <li>Inha University Station (Incheon Suin Line)- 5 minutes by walk</li> <li>Juan Station (Line Number 1) - 20 minutes by bus</li> <li>Campus Facilities: Football Field, Gym facility etc.</li> <li>Various monthly cultural activities organized by ISL (International Student Lounge)</li> <li>Internet and scanner [location: student building 5F] available at ISL office.</li> <li>Language exchange and tutoring program</li> </ul>	
Buddy Program	※ Inha buddy program is intended to promote different cultures and exchange between international students and Korean students. Every year, INHA buddies and international students make great memories together and continue their friendship over the border.	

 st Applicants for buddy program should click check box when applying for
exchange program through the online application system.

Class Hours	※ Most classes at Inha compri designed as three(3)-credit of exception of experimental c	courses. 1 credit hour equ	
	A+	95 ~ 100	4.5
	Ao	90 ~ 94	4.0
Evaluation	B+	85 ~ 89	3.5
	Bo	80 ~ 84	3.0
	C+	75 ~ 79	2.5
	C <sub>0</sub>	70~74	2.0
	D+	65 ~ 69	1.5
	Do	60 ~ 64	1.0
	F (Failure)	0~59	0



#### INFORMATION SHEET FOR GRADUATE EXCHANGE STUDENTS (2023- Spring Semester)

Detailed information a	bout Graduate Exchange Students
Website	%Graduate School: https://dept.inha.ac.kr/user/indexMain.do?siteId=gradeng
Average Course load per Semester	Graduate 3~9 Inha credits
	*Graduate exchange students cannot take undergraduate courses and vice versa.
Qualification	Currently-enrolled student at one of Inha University's partner institutions Bachelor's degree holder
	*Applicants are recommended to contact professors of their chosen department or
	laboratory firstand have an approval before applying.
	a minimum 2.5 out of 4.5 cumulative GPA (2.22 out of 4.0)
GPA	or 75 out of 100 points equivalent at home institution
	It is recommended that students' proficiency is equal to <u>TOEFL IBT 71 or IELTS 5.5</u> <u>Or Duolingo English test 90</u> for classes taught in English.
	X Applicants who will apply to below departments must submit TOPIK level 4 or
	above.
	Aerospace Engineering
	Education
Proof of language	Korean Language Education
FIGUL OF language	International Trade
	Global Banking & Finance
	Communication & Information
	History
	<b>※ Applicants who will apply to below departments must submit TOPIK level 5 or</b>
	above
	Korean Language & Literature
	[ Engineering Field ]
	Architectural Engineering
	Naval Architecture & Ocean Engineering
Courses tought in	[Natural Science Field]
Courses taught in Korean	Nursing(not available for exchange students).
	Ocean Sciences
	Mathematics
	Food and Nutrition
	Fashion Design & Textiles

	[Humanities & Social Science]
	All departments
	[Arts&Sports] – We hardly have any English lectures.
	All departments
	[Inter-department program]
	Program in Digital Arts and Technology
	Program in Eco-Polymer Science and Engineering
Courses taught in	Program in Energy Engineering
Korean	Program in IT & Media Convergence Studies
	Program in Urban Regeneration
	Program in Integrated Urban Planning
	Program in Interactive Contents
	Program in Archaeology as Interdisciplinary Science
	Program in Science for FTA Policy and Business Consulting
	Program in Humanities Therapy
	Program in Sustainability Management

There is less flexibility in terms of course registration for graduate level exchange students at INHA compared to undergraduate level studies.

If you want to mix match different department courses with Korean courses not limited to three subjects (9 credit per semester is the maximum regulations) please take this into account carefully before applying at your home university(prior to the nomination process) and to Inha University.



#### INHA FACTSHEET for Incoming Students (2023 Spring Entrance)

General Information	1
Name of University	Inha University, 仁荷大学
	Period 29 <sup>th</sup> August(Mon) ~ 18 <sup>th</sup> September (Sun), 2022
Nomination Process (International Coordinator)	Procedure
	International Coordinator of Partner Universities should nominatestudent with nomination by filling out nomination form (designated excel format provided by INHA).
	*We do not accept nominations for student wishing commence their exchange semester in 2023 Autumn semester.
	Period 5 <sup>th</sup> September (Mon) 09:00 ~ 3 <sup>rd</sup> October (Mon) 23:59, 2022 (GMT+9, KST)
Application Process (Student)	Procedure Application process is done by students online first and also the required documents should be sent by post by international coordinator upon review. All students should have a valid passport that satisfies the dates below before the application process.
	-For applicants for one semester (2023-Spring only): The passport expiration date must be at least 1 March 2024.
	-For applicants for two semesters (2023-Spring~2023-Autumn): The passport
	expiration date must be at least 1 September 2025.
	General Inquiries regarding application procedure (incoming@inha.ac.kr)
Contact Information	Asian Region except China and Taiwan Ms. Heekyoung Kwon( <u>kwonhk@inha.ac.kr</u> )
	North and South America, Oceania (Australia, New Zealand), Europe (Germany) Ms. Sohyun Kim ( <u>annsohyun@inha.ac.kr</u> )
	China and Taiwan, Northern Europe (Sweden, Denmark, Finland, Norway) Ms. Hanna Baek (hanna@inha.ac.kr)
	European Region (all except the countries mentioned above) Ms. Jungmin(Mindy) Lee (jungmin.lee@inha.ac.kr)

#### **Detailed Information about Application Process**

Nomination Process (International Coordinator)	International Coordinator of Partner Universities should fill out the nomina using the designated excel form. <b>X Please make sure that courses of designate offered in English at Inha by referring to English course list.</b>		
Application Process (Student)	<ul> <li>Step 1 Create an account at the online application site for Exchange Student <a href="http://itislink.inha.ac.kr/ipsilExchange/IIE61001/ApplyLoginFGrd.asple">http://itislink.inha.ac.kr/ipsilExchange/IIE61001/ApplyLoginFGrd.asple</a>     [The online application system works best on Internet Explorer.]</li> <li>Step 2 Upload the copy of the required documents.         <ul> <li>All applications should be submitted online first, and then some need to be sent to the International Coordinator of Inha University by posterior</li> </ul> </li> </ul>	<u>x</u> e of them	
<b>Detailed Informatio</b>	n about Application Process (To be updated and revised during A	August)	
Checklist	<ul> <li>Before Online Application, applicants must have the following documents ready in file. All documents should be in <u>English</u>. If not, it should have English translation attached to it and get signature/or stamp. (Bank certificate-&gt;from the issued bank/certificate of enrolment/and rest of the document -&gt;from your home university faculty or coordinator)</li> <li>The hard copies of Certificate of Enrolment and Bank certificate should arrive at the International Center of Inha University by post within the application period. Without the original copies of them, you cannot get the admission letter from Inha University.</li> <li>List of Required documents</li> </ul>		
	<ol> <li>Certificate of Enrolment issued by home university (issued in English)</li> <li>Original hard copy should be sent by post additionally.</li> <li>Please read the detailed note below before preparing it.</li> </ol>		
	2. Your photo in a jpg file (taken within one year)		
	3. A copy of passport Please verify that your passport is valid for at least six months after your intended return date. if not, make sure that you renew it.		
	<ul> <li>4. Bank certificate in a letter form (in English ONLY)</li> <li>Please make it issued under your own name and account. If not, you need to add your family relations certificate to it.</li> <li>※ Original hard copy of Bank certificate should be sent by post additionally by home university.</li> </ul>		

5. Most recent official transcript in English (including all cumulative courses you took until the time of the application)	
6. Application form (designated form)	
 7. Certificate of Language proficiency	
Additional documents	Done
<ul> <li>8. Family Relations Certificate in original form (in English format ONLY)         It is applicable only for applicants who cannot prepare your bank certificate         under your own account. if it is not written in English, you should also         translate it into English and then have it stamped and signed by home         university staff or coordinator.         X Original hard copy should be sent by post additionally.     </li> </ul>	

Qualification		
Common requirement	• Currently-enrolled student at one of Inha University's partner institutions	
GPA	•A minimum 2.5 out of 4.5 cumulative GPA (2.22 out of 4.0) or 75 out of 100 points equivalent at home institution	
Language Requirement	<ul> <li>To Take Courses in English: (one of the official tests results taken within 2 years)</li> <li>TOEFL (IBT 71 or above), IELTS (5.5 or above) or Duolingo English test (90 or above)</li> <li>CAE(Cambridge Advanced English) 173 or above</li> <li>To Take courses in Korean:</li> <li>Applicants who will apply to the following departments need to fulfil the minimum TOPIK level requirement below in order to study in Korean.</li> <li>The department of Korean Language and literature: TOPIK 3 or above for master level, TOPIC 5 or above for Doctoral Level]</li> <li>The department of Korean Language &amp; Culture(KLC)-TOPIK 3 or above</li> </ul>	
NOTE for requirements	<ul> <li>* Letter of Recommendation by your international coordinator or your advising professor is required for applicants who do not meet the GPA or who do not have an official English test score.</li> <li>* Letter of Recommendation maybe partially accepted for the Dep. Of KLC stating an applicant has Korean language proficiency same or above that of TOPIK 3 or above. It is case by case up to your academic background so please inquire regional coordinator before the nomination stage.</li> </ul>	

NOTE for those interested in Graduatelevel Exchange Students ② For graduate-level applicants, you should submit the bachelor's degree certificate. Please make sure to contact professors of your chosen department or laboratory and have approval before applying. Please refer to our Graduate level Exchange student guide for detailed information.

Academic information		
Semester Dates	Spring Semester Dates 27 <sup>th</sup> FEB 2023 ~ 17 <sup>th</sup> JUNE 2023 (provisional dates) (The exact dates for 2023 Spring term will be available during late November 2022)	
Duration of classes	15 weeks per semester + 1 week of Exams	
Course Catalogue taught in English	<ul> <li>Refer to "2022 English Track Course list" (The attached file)</li> <li>The 2022 English Course list is just the departmental plan and courses are subject to change depending on the circumstances.</li> </ul>	
Course Registration for Exchange Students	<ul> <li>The list of courses offered in English can be found online at the university's website. (Fixed timetable and course lists will be available approximately a month before the semester starts.) Go to http://sugang.inha.ac.kr/sugang/ and click 'English' on the upper right side menu.</li> <li>Click 'Course Schedule' on 'Curriculum' on the left side menu. Once you click it, a pop-up screen shows up.</li> <li>Select 'foreign language' on the 'etc.' bar on the new pop-up window.</li> <li>Please check the Note column on the course table to see the instruction language.</li> <li><i>Exchange students can take courses across the majors upon successful course registration. Course lists are subject to change due to departmental circumstances.</i></li> <li>On the website, do not use the Department/Major bar. It will reset the foreign language setting.</li> </ul>	

Details about documents		
Required documents	• Original hard copies of certificate of enrolment and bank certificate need to be additionally sent to the international center of Inha University by post within the designated period even though you upload the scanned files of them online.(Coversheet of review should be filled out and signed by the home university officer prior to the posting)	

• Certificate of Enrolment issued by home university (in English)

#### a. All applicants(except from China)

All applicants (except from China): The original certificate of enrolment must be verified by apostille or consular confirmation.

b. Applicants from China

b. Applicants from China: As a certificate of enrolment, a certification issued by the China Education Ministry's educational background and degree certification center must be submitted.

-Certificate of Issuance Website: CHSI(学信网), https://www.chsi.com.cn

- For applicants from China, please refer to the sample in the last page
- Address of the website where the certificate of enrolment can be issued:

CHSI(学信网), <u>https://www.chsi.com.cn</u>

• Your photo in a jpg file

The size of the photo file should be under 500KB.

- A copy of passport
- a. Six-Month Passport-Validity Rule

Your passport must be valid for more than six months beyond your intended return date for your safe comeback. Please check your passport, and if not, make sure that you renew it.

-For applicants for one semester (2023-Spring only): The passport expiration date must be at least 1 March 2024.

-For applicants for two semesters (2023-Spring~2023-Autumn): The passport expiration date must be at least 1 September 2025.

b. international passport and domestic passport(Applicable person ONLY) For some countries like Russia and Uzbekistan, There are 2 types of passports -international passport and domestic passport. You should submit <u>copies of</u> <u>both passports together if it is applicable to you.</u>

• Bank certificate [issued after 6<sup>th</sup> AUG 2022]

a. date of issuance

It must be <u>officially issued by bank with a bank stamp or signature</u> within a month from the start of the application date.

 c. Amount of Deposit Money (currency in Euros or others is acceptable as Long as the converted amount is above the USD amount below)
 -more than USD 5,500 (for 1 semester applicants)

-more than USD 7,500 (for 1-year applicants)

c. Certificate Form, the Owner of bank account and language

Bank certificate should be issued under your name and in English. You can refer to the sample template and ask your bank to issue a bank certificate similar to the sample template. The certificate MUST contain the issuance date, account holder's full name, the balance of account, and the signature of the bank official. and the translated one in English also have to indicate the same things if you need to do it.

d. Family relations certificate

The owner of bank account could be one of your parents, but you are necessary

	to add family relations certificate in that case because we must verify the relations between you and your parents.
	Most recent official transcript
	Official Academic Transcript of Records issued by home University (in English)
	It should include all cumulative courses you took at your home university until
	the time of the application.
	• Application form (designated form)
	Please make sure to complete all parts of this form.
	<ul> <li>Certificate of Language proficiency (ex. TOEFL, IELTS, Duolingo, CAE)</li> </ul>
Additional documents	
For those whose bank	Family Relations Certificate
certificate is not the	If the bank account belongs to your father or mother, you must submit a
applicant's own	relationship certificate to prove your relationship with the bank account holder.
document	If it is NOT issued officially in English, additionally you should attach English
	translated version of Family Relations Certificate including you and your account
	holder's name on bank certificate account owner. (Translated version is only
	acceptable when it is confirmed and signed by your home university faculty or
	Coordinator.)

#### Online Verification Report of Higher Education Qualification Certificate

Date of Renewal: Jun. 21, 2018 Date of Exp

Date of Expiry: Jun. 20, 2019

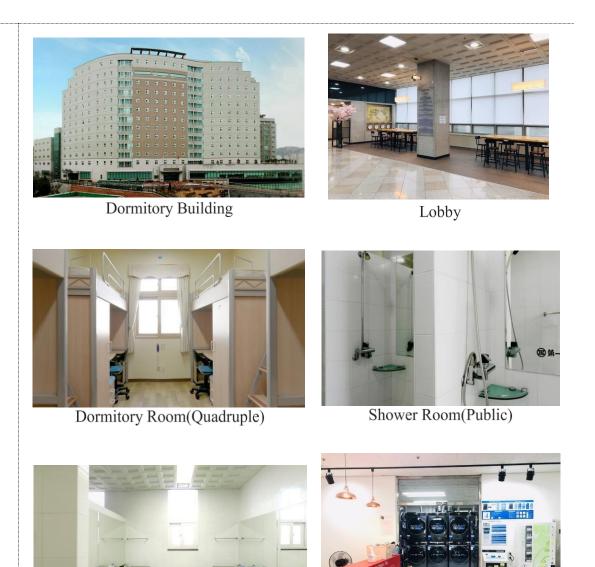
	ZHANG SAN			
Sex	Female	Date of Birth	Jul. 10, 1979	
Start Date	Sep. 01, 1998	Completion Date	Jul. 01, 2001	NO PHOTO
Type of Education	Regular Higher Education	Education Level	Junior College	IN DATABASE
Higher Education Institution	Beijing Forestry University Length of Program		3 Years	
Major	Goods Flowers	11	Forms of Learning	full time
Certificate No.	1002 2120 0106 9999 99		Status	Graduation
President Name	LI SI			
Barcode	9627 1296 9302 Online Verification Code	1. Scan to acces		an via Mini Program to ver ver i fy



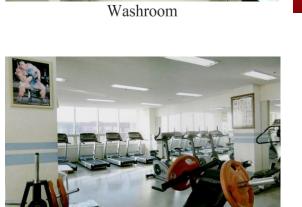
### **INFORMATION ABOUT HOUSING**

All fees and expenses should be paid in KRW though they are marked in USD for your convenience.

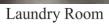
1.University dormitory		
Туре	Quadruple (Four students share one room)	
Information	<ul> <li>Each student shares a room with three other students.</li> <li>Students can use the dormitory facilities such as reading rooms, gym and PC rooms etc.</li> <li>One meal/day during weekdays (Mon~Fri) is included in the fee.</li> <li>Shower rooms and toilets are all shared by students on the same floor. (There is no wall or divider in the shower room but there's curtain in the shower booth.)</li> <li>No halal food (Most Korean dishes contain meat such as pork, chicken, and beef).</li> <li>No use of water inside the toilet for Muslim students</li> </ul>	
Things to be prepared	<ul> <li>To check-in the dorm, students should submit <u>A copy of Tuberculosis test</u> with an official hospital(medical) stamp.</li> <li>After you get the certificate of admission from Inha, International Students Service Team at Inha will inform you of how to send it by email.</li> <li>This email will be sent to you around late December (for students studying at Inha in spring semester) or late June (for students studying at Inha in fall semester). You can get around 3 weeks to take the Tuberculosis test and send it to the International Students Service team. Guidelines may change according to the regulations change. *Additional inquiries : <u>interservice@inha.ac.kr</u></li> </ul>	
Cost	Payment can be made in cash upon arrival.  • Dormitory fees (As of fall 2022): approx. USD 939 (including a meal per day)  *For quadruple rooms Item Period Price	
	Dormitory Fee         As of 2022 fall semester         Approx. USD 939	
	<ul> <li>※ A penalty of KRW 100,000 will be imposed if cancelled within 30 days of check-in.</li> <li>※ Dormitory fees will be subject to change each semester.</li> </ul>	



#### Pictures



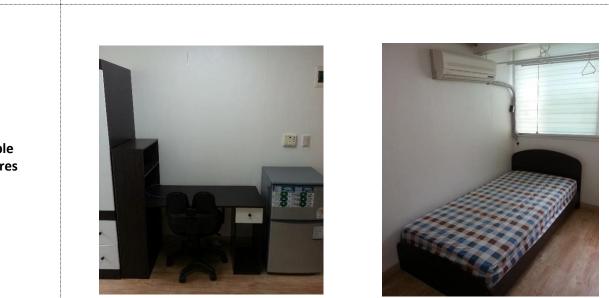
Fitness Room





Restaurant

2.Off Camp	us Housing introduce	ed by INHA			
Туре	Studio Type Apartment, Approximately 14 m <sup>2</sup>				
Information	<ul> <li>Individual Kitchen, Laundry Machine, Desk &amp; Chair, Shower Room, Air conditioner, Bed Gas Oven, Refrigerator</li> <li>No use of water inside the toilet for Muslim students</li> <li>10 ~ 15 minutes from the back-gate of Inha University</li> </ul>				
mormation	<ul> <li>Off campus rooms will be reserved and arranged by the International Students Service Team.</li> <li>Off campus rooms are NOT identical in terms of their room size, facilities, and prices etc.</li> </ul>				
	Off-Campus Housing fe	es (as of fall 2022)			
	Item	Period	Price		
	Rent average (including maintenance costs)	Per month	Approx. USD 500~550		
Cost	<ul> <li>※ A penalty of KRW 100,000 will be imposed if cancelled within 30 days of check-in</li> <li>※ International Center provides help for students who wish to stay in a studio-type(1-room) accommodation near the school.</li> <li>※ International Center cannot introduce off-campus housing other than the type mentioned above. Students willing to find apartments for share need to find on their own upon early arrival.</li> <li>※ Off campus housing fees will be subject to change.</li> </ul>				



Sample Pictures



Sample Pictures

# 3.You can look for your housing on your own. (No assistance Needed)

	You can look for your housing by yourself.
Information	It can be around Inha university or other places.
	It should be done by yourself so you should be responsible for your housing.